



KITITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: All Staff
FROM: Public Works Plan Review Team
DATE: September 8, 2025
SUBJECT: BL-25-00011 Sullivan

ACCESS	<p>1. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access.</p> <p>2. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.</p> <p>3. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards.</p> <p>4. In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application.</p> <p>OF NOTE: Please ensure that Parcel 1 is 5133 Manastash Rd, Parcel 2 is 5111 Manastash Rd and Parcel 3 is 4971 Manastash Rd are identified with the correct address upon final recording of boundary line adjustment. (RC)</p>
ENGINEERING	<p>Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)</p>
SURVEY	<p>1. Please add set corners to the legend on sheet 1.</p> <p>OF NOTE Proposed Legal descriptions were not provided nor reviewed as part of the Prelim BLA. They will be reviewed at final (JT).</p>
TRANSPORTATION CONCURRENCY	<p>No Comments. (RC)</p>
FLOOD	<p>No comments. (SC)</p>

WATER MITIGATION/ METERING	No comments. (SC)
AIRPORT	No Comments. (RC)

Please contact Kittitas County Public Works (509) 962-7523 with any questions.